

## Tally ERP 9.0

### A. Accounts and Inventory

Company Creation

Ledger Creation

Accounting Transaction

Cost Category And Centre

Bank Reconciliation

Inventory Master

Inventory Transaction

Order Processing

Advance Inventory Transaction

Voucher Class

Interest Calculation

Budget

Bill Of Material(BOM)

User Maintenance

Security Control

Report, Printing

Export, Import

Backup-Restore

Merge And Split Co.

### B. Taxation

VAT, CST

Service Tax

TDS

Tax Report & Forms

### C. Payroll

Employee Group and Category

Employee Master

Pay Head

Attendance

Payroll Process

EPF & ECS

### D. Introduction to GST

# GST Training

## **1. Introduction to GST**

- Understand Goods and Services Tax
- Type of GST: IGST,CGST,UTGST,SGST
- Understand the Registration Process
- Learn Supply of Goods within India and exports/imports
- Composition Rules
- Input tax Credit

## **2. GST in Tally**

- Implementation of GST in Tally
- Implement GST for Regular Dealer
- GST in Item
  - Exclusive of Tax
  - Inclusive of Tax
  - Multi Tax Items in Single Vouchers
- Implement GST for Composition Dealer
- Debit & Credit Note
- Bill Of Supply

## **3. GST Implementation**

- Understand Central Goods and Services Tax Rules,2017
- Understand the Value of Supply
- Books of accounts maintained by registered persons
- Types of returns in GST
  
- The Process of Refunds
- Understand Assessment and Audit
- Learn Appeals and Revision
- Understand Transitional Provisions
- E-way Rules
- Understand Inspection, Search and Seizure
- Demands and Recovery

## **GST in Tally**

- Adjustment Entries
- GST in expense to take ITC

- RCM Entries in Tally
- Input Tax Credit Entry
  - Normal Adjustments
  - Cross Adjustments
- GST Returns
  - ✓ GSTR-1
  - ✓ GSTR-2
  - ✓ GSTR-3B

**Note:** Practical Assignment's would be given to practice

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